

BUTTERFIELD ESTATES HOMEOWNERS ASSOCIATION  
GENERAL SESSION MEETING MINUTES  
JULY 26, 2016  
PAGE 1 OF 2

**BOARD MEMBERS PRESENT:** Paula Hook – President  
Dennis Gierman – Vice President  
Chris Osuna – Treasurer  
Margit Lippel – Secretary  
Judith Straub – Member at Large

**BOARD MEMBERS ABSENT:** None

**MANAGEMENT REPRESENTATIVE:** Clint Taylor, CMCA®, AMS®  
Keystone Pacific Property Management, Inc.

**ITEMS DISCUSSED IN EXECUTIVE SESSION – JULY 26, 2016**

- The June 15, 2016 Executive Session minutes were approved.
- Delinquency actions were taken.
- Foreclosure action was taken on APN #290-223-014.
- Homeowner hearings were held.

**GENERAL SESSION**

**CALL TO ORDER** - The meeting was called to order by the Board President at 7:30 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA

**I. HOMEOWNER FORUM** – Eight (8) homeowners were present for open forum.

**II. CONSENT CALENDAR**

A motion was made, seconded and carried to approve the following items from the consent calendar without further discussion. (5/0)

- A. General Session Meeting Minutes**– **RESOLVED**, to ratify the action taken and approve the minutes from the June 15, 2016 General Session Board Meeting.
- B. Financial Statement** – **RESOLVED**, to ratify the action taken and accept the May 31, 2016 financial statement as submitted.
- C. Next Meeting Date** – **RESOLVED**, to ratify the action taken and accept the next meeting date as August 10, 2016 at 7:30 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA 92883.

**III. UNFINISHED/NEW BUSINESS**

**A. Delinquency Actions – Place Liens**

**APN #290-210-012** – A motion was made, seconded and carried to approve the filing of a lien on APN #290-210-012 for the collection of outstanding assessments and applicable charges. (5/0)

BUTTERFIELD ESTATES HOMEOWNERS ASSOCIATION  
GENERAL SESSION MEETING MINUTES  
JULY 26, 2016  
PAGE 2 OF 2

**APN #290-212-025** – A motion was made, seconded and carried to approve the filing of a lien on APN #290-212-025 for the collection of outstanding assessments and applicable charges. (5/0)

**APN #290-231-021** – A motion was made, seconded and carried to approve the filing of a lien on APN #290-231-021 for the collection of outstanding assessments and applicable charges. (5/0)

**APN #290-212-022** – A motion was made, seconded and carried to not file a lien on APN #290-212-022 as the homeowner stated they have submitted a payment according to their approved payment plan. (5/0)

**APN #290-230-007** – A motion was made, seconded and carried to not file a lien on APN #290-200-007 as the homeowner has become current on assessments. (5/0)

**APN #290-200-019** – A motion was made, seconded and carried to approve the filing of a lien on APN #290-200-019 for the collection of outstanding assessments and applicable charges. (5/0)

- B. Pool Umbrella/Sunshade Proposal** – A motion was made, seconded and carried to approve the proposal provided by Patio Shoppers for three (3) umbrellas and three (3) flat bases for a total cost of \$1,815.86. (5/0)
- C. Rules and Regulations Discussion** – A motion was made, seconded and carried to postpone the decision on the Rules and Regulations until the August 10, 2016 General Session Meeting. (5/0)
- D. Landscape Proposal** – A motion was made, seconded and carried to postpone the decision on the presented landscape proposal until the August 10, 2016 General Session Meeting. (5/0)
- E. Request to Remove Common Area Tree** – A motion was made, seconded and carried to deny the homeowner's request to remove the common area tree from the greenbelt as the tree is healthy and not causing a hazard to the community. (5/0)
- F. Next Meeting Agenda Items** – The Board discussed items to be placed on the agenda for the August 10, 2016 Board of Directors meeting. No further action was taken.

**IV. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 8:58 P.M.

ACCEPTED: Margit Tyjo DATE: 8-10-16