

BUTTERFIELD ESTATES HOMEOWNERS ASSOCIATION
GENERAL SESSION MEETING MINUTES
NOVEMBER 9, 2016
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BOARD MEMBERS PRESENT: Paula Hook – President
Margit Lippel – Secretary
Chris Osuna – Treasurer
Judith Straub – Member at Large

BOARD MEMBERS ABSENT: Dennis Gierman – Vice President

MANAGEMENT REPRESENTATIVE: Clint Taylor, CMCA®, AMS®
Keystone Pacific Property Management, Inc.

ITEMS DISCUSSED IN EXECUTIVE SESSION – NOVEMBER 9, 2016

- The October 12, 2016 Executive Session minutes were approved.
- Delinquency actions were taken.
- Homeowner requests were reviewed.
- Homeowner hearings were held.

GENERAL SESSION

CALL TO ORDER - The meeting was called to order by the Board President at 7:30 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA

- I. HOMEOWNER FORUM** – Five (5) homeowners were present for open forum.
- II. CONSENT CALENDAR**
A motion was made, seconded and carried to approve the following items from the consent calendar without further discussion. (4/0)
- A. General Session Meeting Minutes – RESOLVED**, to ratify the action taken and approve the minutes from the October 12, 2016 General Session Board Meeting.
- B. Next Meeting Date – RESOLVED**, to ratify the action taken and accept the next meeting date as January 11, 2017 at 7:30 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA 92883.
- III. UNFINISHED/NEW BUSINESS**
- A. Events Committee Report** – Director Hook presented a verbal report to the membership. No further action was taken.
- B. Delinquency Actions – Place Liens**
- APN #290-211-032** – A motion was made, seconded and carried to postpone filing of a lien on APN #290-211-032. (4/0)
- APN #290-211-003** – A motion was made, seconded and carried to postpone the filing of a lien on APN #290-211-003. (4/0)

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APN #290-211-014 – A motion was made, seconded and carried to postpone the filing of a lien on APN #290-211-014. (4/0)

APN #290-202-009 – A motion was made, seconded and carried to postpone the filing of a lien on APN #290-202-009. (4/0)

APN #290-230-004 – A motion was made, seconded and carried to postpone the filing of a lien on APN #290-230-004. (4/0)

APN #290-230-011 – A motion was made, seconded and carried to postpone the filing of a lien on APN #290-230-011. (4/0)

APN #290-202-021 – A motion was made, seconded and carried to postpone the filing of a lien on APN #290-202-021. (4/0)

APN #290-230-011 – A motion was made, seconded and carried to postpone the filing of a lien on APN #290-202-021. (4/0)

- C. **Street Sweeping Proposals** – A motion was made, seconded and carried to approve a one-time curb to curb sweeping for \$90.00 to see if it helps with the sweeping issues. (4/0)
- D. **Clubhouse Painting Proposals** – A motion was made, seconded and carried to approve the proposal submitted by Painting Unlimited in the amount of \$4,000.00 to paint the interior and exterior of the clubhouse. (4/0)
- E. **Next Meeting Agenda Items** – The Board discussed items to be placed on the agenda for the January 11, 2017 Board of Directors meeting. No further action was taken.

IV. **ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 9:48 P.M.

ACCEPTED: Paula Hook DATE: 1/11/17