

July 2016

BUTTERFIELD HOMEOWNERS ASSOCIATION

Professionally Managed by Keystone Pacific Property Management, Inc. - 16775 Von Karman, Ste. 100, Irvine, CA 92606

INDEPENDENCE DAY & SUMMER PARTIES

Having a summer or 4th of July party? Please remember to follow the rules and regulations and keep the noise level down. Be courteous to your neighbors during this holiday. Do not leave any debris in the streets. Just a reminder: firecrackers, bottle rockets, cherry bombs and other devices that explode, move along the ground, or travel through the air are banned throughout the State of California. There is no safe or legal area to possess, sell or discharge these types of dangerous fireworks anywhere in the state. Have a SAFE and FUN 4th of July!



TENANT EDUCATION

As a landlord you are responsible for your tenant's actions within the community. When you rent your home, you need to give your tenant a copy of the CC&R's and other rules that apply to the community. You might want to consider a clause in your contract with the renter that they are responsible for any fines levied by the association as a result of their actions.

TRASH CONTAINER REMINDER

The Board of Directors would like to remind all residents, per the Association's Rules and Regulations, trash containers may not be in view of the common area 12 hours before or 12 hours after trash pick up. Further, owners are required to label their trash containers with their property address. Not only does it make your neighborhood look untidy when the containers are left out, but it also attracts disease carrying rodents and other large unwanted animals. The Association Board is kindly requesting your courteous action to store your trash receptacles inside your garage or behind your side gate.



BOARD OF DIRECTORS:

President: Paula Hook
Vice President: Dennis Gierman
Secretary: Margit Lippel
Treasurer: Chris Osuna
Member at Large: Judith Straub

The final agenda will be posted at pool area bulletin board. You may also obtain a copy of the agenda by contacting management at 949-838-3291

Next Board Meeting:

July 13, 2016 at the Community Clubhouse @ 7:30 p.m.

IMPORTANT NUMBERS:

ASSOCIATION MANAGER:

Clint Taylor
Phone: 949-838-3291
Emergency After Hours:
949-833-2600
Fax: 949-833-0919
ctaylor@keystonepacific.com

Pool Code: 5123

COMMON AREA ISSUES:

Jessica Loera
Phone: 949-838-3254
jloera@keystonepacific.com

BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: 949-833-2600
customercare@keystonepacific.com

INSURANCE BROKER:

Berg Insurance Agency
3651 Birtcher Dr, Lake Forest, CA
92630 (949) 830-4590

ARCHITECTURAL DESK:

Please submit your Architectural Applications to:
architectural@keystonepacific.com

JULY 2016 REMINDERS

Please make sure you are watching your speed while driving through the community, we want to ensure our streets are safe for our kids.

For after-hours association maintenance issues, please call 951-491-6866 to be connected with the emergency service line.

Please call 9-1-1 for life-threatening emergencies.

Keystone Pacific will be closed in observance of Independence Day, Monday, July 4, 2016.

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TREE HEIGHT AND HEDGE TRIMMING

Please ensure that any trees on your property are properly manicured, trimmed and topped so that the tree does not exceed the top of your roof. Please also have all hedges properly shaped.



ARCHITECTURAL APPLICATIONS

Please remember that any exterior change or improvement to your house and/or rear yard must have Architectural Review Committee approval, prior to starting the project. Architectural Applications may be downloaded from the community website at www.butterfieldestates.com. If exterior renovations have begun prior to receiving approval, a cease and desist notice will be sent and all work must halt until written architectural approval is received. Please note that work completed without approval may need to be removed at your own expense.

SUMMER IS HERE!

As summer approaches the Association would like everyone to take a moment and review some of the community pool rules.

Hours: 6:00 a.m. to 10:00 p.m. (Sunday through Thursday) 6:00 a.m. to 12:00 a.m. (Friday and Saturday)

No one under the age of 14 may use the pool or spa, unless accompanied by an adult.

No person under the age of 14 allowed in the spa.

No running, horseplay, fighting, and/or activity that can be construed as a nuisance activity shall be permissible, including abusive language or excessive loud noise.

No fence climbing is allowed.

No alcoholic beverages or food is allowed in the pool/spa areas.

No bicycles, skateboards, or animals are allowed in the pool/spa area.

No street clothes or diapers are allowed in the pool or spa area.

No glass or breakable containers allowed in the pool/spa area.

