

MARCH 2018

BUTTERFIELD HOMEOWNERS ASSOCIATION

www.butterfieldstates.com

Professionally Managed by Keystone Pacific Property Management, LLC - 3155-D Sedona Court, Suite 150, Ontario, CA 91764

AESTHETICS OF THE COMMUNITY/PAINING YOUR HOME

Living in a planned community requires all homeowners to maintain their home. Management has noted during recent inspections that paint is faded on shutters, front doors, garage doors, side gates and wood trims. Homeowners should take the necessary steps to ensure their home is well maintained. If a homeowner is repainting their home, an architectural application is required. Homeowners must submit an Architectural Application and receive written approval prior to beginning a project. The Association has pre-approved paint schemes to help members with the process. You should repaint anything that looks chipped, weather-beaten or faded. This will help preserve not only the look of your home, but the entire community as well. Please take a moment to inspect your home to ascertain what needs to be painted. Homes that remain unpainted will be sent violation notices and may be called to hearing or assessed fines.

BUTTERFIELD PARKING REMINDER

Driveways and Carports may not be used for storage at any time. Parking off paved areas is strictly prohibited in the community. The Association will be working with Code Enforcement and security to remove the stored vehicles in the community. If you see a stored vehicle on your street please contact our Community Manager, Clint Taylor via email at ctaylor@keystonepacific.com.

COMPLIANCE LETTERS

If you ever receive a courtesy letter to call your attention to a certain Butterfield compliance issue, please make sure you call Management to inform us that you are addressing the issue and/or need more time to resolve the matter. This way, we avoid pursuing further compliance action. Please remember, Management is here to help and works at the sole discretion of the Board of Directors.

DAYLIGHT SAVINGS TIME

Just a friendly reminder that it's time to Spring forward. Daylight Savings Time will start on Sunday, March 11, 2018, at 2:00 a.m.

BOARD OF DIRECTORS:

President: Paula Hook
Vice President: Dennis Gierman
Secretary: Margit Lippel
Treasurer: Chris Osuna
Member at Large: Vacant

The final agenda will be posted at pool area bulletin board. You may also obtain a copy of the agenda by contacting management at 949-838-3291

Next Board Meeting:

March 27, 2018 at the Community Clubhouse @ 7:30 p.m.

IMPORTANT NUMBERS:

ASSOCIATION MANAGER:

Clint Taylor
Phone: 949-838-3291
ctaylor@keystonepacific.com

Emergency After Hours:

949-833-2600
Fax: 949-833-0919

COMMON AREA ISSUES:

Hannah Rangel
hrangel@keystonepacific.com
Phone: 949-838-3254

BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: 949-833-2600
customercare@keystonepacific.com

INSURANCE BROKER:

Berg Insurance Agency
3651 Birtcher Dr, Lake Forest, CA
92630 (949) 830-4590

ARCHITECTURAL DESK:

Please submit your Architectural Applications to:
architectural@keystonepacific.com

MARCH 2018 REMINDERS

Please make sure you are watching your speed while driving through the community, we want to ensure our streets are safe for our kids.

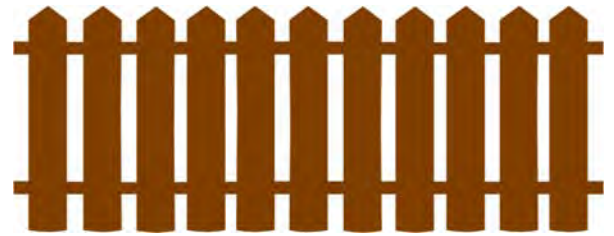
For after-hours association maintenance issues, please call 949-833-2600 to be connected with the emergency service line.

Please call 9-1-1 for life-threatening emergencies.

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WHO IS RESPONSIBLE FOR THE FENCE I SHARE WITH MY NEIGHBOR?

California Civil Code Section 4775 obligates each owner within a common interest development to properly maintain their separate interest. Here that includes the entire Lot and all improvements thereon (including the fence if it is located on a Lot). If a fence separates two lots both owners share the sole responsibility to have the fence repaired and or replaced.



ARE YOU DELINQUENT?

The Board and Management would like to remind all members of the Association that not paying your monthly assessments can result in severe monetary penalties including, but not limited to, the Association foreclosing on your property. If you are delinquent please don't ignore it! The Board is willing to work with homeowners that have fallen behind on their assessments.

BEING A COURTEOUS BUTTERFIELD NEIGHBOR

- ⇒ Parking – Homeowners should utilize garage and driveway parking and refrain from parking in front of neighbors properties and never block driveway access.
- ⇒ Homeowner fence maintenance – Please inspect your property fences for wear and damage from the sun. Many of the fences in the neighborhood are requiring maintenance and is considered a homeowner responsibility.
- ⇒ Trash/Dumping – Homeowners should contact the local refuse company to schedule a pick up for large or bulky items, no dumping is allowed within the community.

SPEEDING THROUGH COMMUNITY

Please remember that speed must be controlled when entering and exiting the community as well as when you drive through the streets. Many homeowners have contacted Management to express their concerns about reckless drivers in the Butterfield community. As you know, there are many children that play around the community during this time. No one wants to see an unfortunate disaster concerning a child or a family's beloved pet. Please watch your speed at all times and don't forget to remind your guests to do the same too!

THANK YOU JUDITH!

The Board and Management would like to thank Judith Straub for her service on the Butterfield Estates Board of Directors.