

Butterfield Estates Homeowners Association  
**MEETING OF THE BOARD OF DIRECTORS**  
**General Session**  
April 22, 2015

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**NOTICE OF MEETING**

The General Session meeting of the Butterfield Estates Homeowners Association Board of Directors was held on Wednesday April 22, 2015 at the Butterfield Estates Clubhouse, located at 24599 Maitri Road, Corona, CA, 92883.

**CALL TO ORDER**

The meeting was called to order at 7:30 p.m.

**PRESENT**

Directors Present: Paula Hook, Prisedent  
Dennis Gierman, Vice President  
Bill Nicola, Treasurer  
Bryce Egelin, Member at Large

Directors Absent: Vanessa Lepe, Secretary

Representing PCM: Clint Taylor CMCA®, AMS®  
Community Manager

Others Present: Seven (7) Homeowners

**MINUTES**

**March 5, 2015 General Session**

The Board reviewed the minutes of the March 5, 2015 General Session Board Meeting. Upon a **motion** duly made and seconded, the Board resolved to approve the minutes as presented. Motion carried unanimously.

**March 5, 2015 Executive Session**

The Board reviewed the minutes of the March 5, 2015 Executive Session Board Meeting. Upon a **motion** duly made and seconded, the Board resolved to approve the minutes as presented. Motion carried unanimously.

**FINANCIALS**

**March 2015**

The Board reviewed the March 2015 financial statements submitted by Management. Upon a **motion** duly made and seconded, the Board resolved to accept the March 2015 financial statements as submitted. Motion carried unanimously.

**NEW BUSINESS**

**Hospitality Committee Report**

Director Lepe presented a verbal report on the ongoing activities in the community. No action was taken.

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- Proposal For Three (3) Concrete Trash Containers** The Board reviewed a proposal to purchase and deliver 3 thirty-one gallon concrete trash containers. Total cost for the containers is \$2,015.08. Upon a **motion** duly made and seconded, the Board resolved to approve the proposal contingent upon the owners allowing the containers on their property. Motion carried unanimously.
- Resolution to Record Liens** The Board reviewed a resolution to record liens on account numbers **8120046-6\***, **8120188-6**, for continued delinquent assessments. Upon a **motion** duly made and seconded, the Board resolved to approve filing a lien on account number **8120188-6**. Motion carried unanimously.
- Community Flag Pole** The Board multiple proposals and email correspondence regarding installing a community flag pole. Upon a **motion** duly made and seconded, the Board resolved to approve the proposal submitted by MCC Construction Services in the amount of \$5,000.00. Motion carried unanimously.
- Home Improvement Application (10150 Stageline St)** The Board reviewed a Home Improvement Application from the owners of 10150 Stageline St. The owner is requesting Board approval to install White Vinyl Windows on their home. Upon a **motion** duly made and seconded, the Board resolved to approve the application as submitted. Motion carried unanimously.
- Home Improvement Application (10501 Wrangler Way)** The Board reviewed a Home Improvement Application from the owners of 10501 Wrangler Way. The owner is requesting Board approval to install White vinyl Windows on their home. Upon a **motion** duly made and seconded, the Board resolved to approve the application as submitted. Motion carried unanimously.
- Resignation of Director Lepe** The Board accepted the formal resignation of Vanessa Lepe from the Butterfield Estates Board of Directors.
- OPEN FORUM**
- Community Events
  - Landscaping
- EXECUTIVE SESSION DISCLOSURE** Items discussed in the Executive Session meeting, preceding this General Session meeting, included: Member discipline and delinquency/collection matters.

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**NEXT MEETING**

The next General Session Meeting of the Board of Directors is scheduled for **June 27, 2015 at 7:30 p.m.**

**ADJOURN**

There being no further business to come before the Board at this time; the meeting was adjourned at 8:42 p.m.

**ATTEST:**

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Signature

Date

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Signature

Date