

BUTTERFIELD ESTATES HOMEOWNERS ASSOCIATION
GENERAL SESSION MEETING MINUTES
JUNE 15, 2016
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BOARD MEMBERS PRESENT: Paula Hook – President
Dennis Gierman – Vice President
Margit Lippel – Secretary
Judith Straub – Member at Large

BOARD MEMBERS ABSENT: Chris Osuna – Treasurer

MANAGEMENT REPRESENTATIVE: Clint Taylor, CMCA®, AMS®
Keystone Pacific Property Management, Inc.

ITEMS DISCUSSED IN EXECUTIVE SESSION – JUNE 15, 2016

- The May 11, 2016 Executive Session minutes were approved.
- Delinquency action was taken.
- Homeowner hearing was held.

GENERAL SESSION

CALL TO ORDER - The meeting was called to order by the Board President at 7:31 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA

- I. HOMEOWNER FORUM** – Eight (8) homeowners were present for open forum.
- II. CONSENT CALENDAR**
A motion was made, seconded and carried to approve the following items from the consent calendar without further discussion. (4/0)
- A. Executive Session Meeting Minutes**– **RESOLVED**, to ratify the action taken and approve the minutes from the May 11, 2016 General Session Board Meeting.
 - B. Financial Statement** – **RESOLVED**, to ratify the action taken and accept the April 30, 2016 financial statement as submitted.
 - C. Next Meeting Date** – **RESOLVED**, to ratify the action taken and accept the next meeting date as July 13, 2016 at 7:30 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA 92883.
- III. UNFINISHED/NEW BUSINESS**
- A. Delinquency Actions – Place Liens**

APN #290-211-003 – A motion was made, seconded and carried to approve the filing of a lien on APN #290-211-003 for the collection of outstanding assessments and applicable charges. (4/0)

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APN #290-210-018 – A motion was made, seconded and carried to approve the filing of a lien on APN #290-210-018 for the collection of outstanding assessments and applicable charges. **(4/0)**

APN #290-231-021 – A motion was made, seconded and carried to approve the filing of a lien on APN #290-231-021 for the collection of outstanding assessments and applicable charges. **(4/0)**

APN #290-231-008 – A motion was made, seconded and carried to approve the filing of a lien on APN #290-231-008 for the collection of outstanding assessments and applicable charges. **(4/0)**

APN #290-200-007 – A motion was made, seconded and carried to not file a lien on APN #290-200-007 as the homeowner has made several payments. **(4/0)**

- B. A/C Installation Proposal** – A motion was made, seconded and carried to approve the proposal provided by All Pro Heating and Air to install a new A/C unit at the community clubhouse at a cost not to exceed \$7,550.00. **(4/0)**
- C. New Pool Furniture Proposal** – A motion was made, seconded and carried to deny the proposal presented by Patioshoppers.com as Director Hook was able to purchase pool furniture for the community. **(4/0)**
- D. Proposal to Install Dumpster in Common Area** – A motion was made, seconded and carried to approve the installation of a small dumpster in the common area for a total cost of \$146.28 per month. **(4/0)**
- E. Next Meeting Agenda Items** – The Board discussed items to be placed on the agenda for the July 13, 2016 Board of Directors meeting. No further action was taken.

IV. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:52 P.M.

ACCEPTED: Paula Hook DATE: 7/26/16