

BUTTERFIELD ESTATES HOMEOWNERS ASSOCIATION
GENERAL SESSION MEETING MINUTES
JULY 26, 2016
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BOARD MEMBERS PRESENT: Paula Hook – President
Dennis Gierman – Vice President
Chris Osuna – Treasurer
Margit Lippel – Secretary
Judith Straub – Member at Large

BOARD MEMBERS ABSENT: None

MANAGEMENT REPRESENTATIVE: Clint Taylor, CMCA®, AMS®
Keystone Pacific Property Management, Inc.

ITEMS DISCUSSED IN EXECUTIVE SESSION – JULY 26, 2016

- The June 15, 2016 Executive Session minutes were approved.
- Delinquency actions were taken.
- Foreclosure action was taken on APN #290-223-014.
- Homeowner hearings were held.

GENERAL SESSION

CALL TO ORDER - The meeting was called to order by the Board President at 7:30 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA

I. HOMEOWNER FORUM – Eight (8) homeowners were present for open forum.

II. CONSENT CALENDAR

A motion was made, seconded and carried to approve the following items from the consent calendar without further discussion. (5/0)

- A. General Session Meeting Minutes**– **RESOLVED**, to ratify the action taken and approve the minutes from the June 15, 2016 General Session Board Meeting.
- B. Financial Statement** – **RESOLVED**, to ratify the action taken and accept the May 31, 2016 financial statement as submitted.
- C. Next Meeting Date** – **RESOLVED**, to ratify the action taken and accept the next meeting date as August 10, 2016 at 7:30 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA 92883.

III. UNFINISHED/NEW BUSINESS

A. Delinquency Actions – Place Liens

APN #290-210-012 – A motion was made, seconded and carried to approve the filing of a lien on APN #290-210-012 for the collection of outstanding assessments and applicable charges. (5/0)

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APN #290-212-025 – A motion was made, seconded and carried to approve the filing of a lien on APN #290-212-025 for the collection of outstanding assessments and applicable charges. (5/0)

APN #290-231-021 – A motion was made, seconded and carried to approve the filing of a lien on APN #290-231-021 for the collection of outstanding assessments and applicable charges. (5/0)

APN #290-212-022 – A motion was made, seconded and carried to not file a lien on APN #290-212-022 as the homeowner stated they have submitted a payment according to their approved payment plan. (5/0)

APN #290-230-007 – A motion was made, seconded and carried to not file a lien on APN #290-200-007 as the homeowner has become current on assessments. (5/0)

APN #290-200-019 – A motion was made, seconded and carried to approve the filing of a lien on APN #290-200-019 for the collection of outstanding assessments and applicable charges. (5/0)

- B. Pool Umbrella/Sunshade Proposal** – A motion was made, seconded and carried to approve the proposal provided by Patio Shoppers for three (3) umbrellas and three (3) flat bases for a total cost of \$1,815.86. (5/0)
- C. Rules and Regulations Discussion** – A motion was made, seconded and carried to postpone the decision on the Rules and Regulations until the August 10, 2016 General Session Meeting. (5/0)
- D. Landscape Proposal** – A motion was made, seconded and carried to postpone the decision on the presented landscape proposal until the August 10, 2016 General Session Meeting. (5/0)
- E. Request to Remove Common Area Tree** – A motion was made, seconded and carried to deny the homeowner's request to remove the common area tree from the greenbelt as the tree is healthy and not causing a hazard to the community. (5/0)
- F. Next Meeting Agenda Items** – The Board discussed items to be placed on the agenda for the August 10, 2016 Board of Directors meeting. No further action was taken.

IV. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:58 P.M.

ACCEPTED: Margit Tyjo DATE: 8-10-16