

BUTTERFIELD ESTATES HOMEOWNERS ASSOCIATION  
GENERAL SESSION MEETING MINUTES  
SEPTEMBER 14, 2016  
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**BOARD MEMBERS PRESENT:** Paula Hook – President  
Dennis Gierman – Vice President  
Chris Osuna – Treasurer  
Margit Lippel – Secretary  
Judith Straub – Member at Large

**BOARD MEMBERS ABSENT:** None

**MANAGEMENT REPRESENTATIVE:** Clint Taylor, CMCA®, AMS®  
Keystone Pacific Property Management, Inc.

**ITEMS DISCUSSED IN EXECUTIVE SESSION – September 14, 2016**

- The August 10, 2016 Executive Session minutes were approved.
- Delinquency actions were taken.
- Homeowner hearings were held.

**GENERAL SESSION**

**CALL TO ORDER** - The meeting was called to order by the Board President at 7:30 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA

**I. HOMEOWNER FORUM** – Seven (7) homeowners were present for open forum.

**II. CONSENT CALENDAR**

A motion was made, seconded and carried to approve the following items from the consent calendar without further discussion. **(5/0)**

- A. General Session Meeting Minutes**– **RESOLVED**, to ratify the action taken and approve the minutes from the August 10, 2016 General Session Board Meeting.
- B. Financial Statement** – **RESOLVED**, to ratify the action taken and accept the August 31, 2016 financial statement as submitted.
- C. Next Meeting Date** – **RESOLVED**, to ratify the action taken and accept the next meeting date as October 12, 2016 at 7:30 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA 92883.

**III. UNFINISHED/NEW BUSINESS**

**A. Events Committee Report** – Director Hook presented a verbal report to the membership. No further action was taken.

**B. Delinquency Actions – Place Liens**

**APN #290-222-014** – A motion was made, seconded and carried to approve the filing of a lien on APN #290-222-014 for the collection of outstanding assessments and applicable charges. **(5/0)**

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**APN #290-211-010** – A motion was made, seconded and carried to approve the filing of a lien on APN #290-211-010 for the collection of outstanding assessments and applicable charges. (5/0)

**APN #290-212-022** – A motion was made, seconded and carried to postpone the filing of a lien on APN #290-212-022 until the October 12, 2016 General Session meeting. (5/0)

**APN #290-231-008** – A motion was made, seconded and carried to approve the filing of a lien on APN #290-231-008 for the collection of outstanding assessments and applicable charges. (5/0)

**APN #290-200-010** – A motion was made, seconded and carried to postpone the filing of a lien on APN #290-200-010 until the October 12, 2016 General Session meeting. (5/0)

- C. Approval of Community Paint Schemes** – A motion was made, seconded and carried to approve the paint schemes presented by Director Hook and provided by Vista Paint.
- D. Rules and Regulations Discussion** – The Board discussed the Associations Rules and Regulations project. No further action was taken.
- E. Next Meeting Agenda Items** – The Board discussed items to be placed on the agenda for the October 12, 2016 Board of Directors meeting. No further action was taken.

**IV. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 8:52 P.M.

ACCEPTED: P. Hook DATE: 10/12/16