

BUTTERFIELD ESTATES HOMEOWNERS ASSOCIATION
GENERAL SESSION MEETING MINUTES
SEPTEMBER 14, 2016
PAGE 1 OF 2

BOARD MEMBERS PRESENT: Paula Hook – President
Dennis Gierman – Vice President
Chris Osuna – Treasurer
Margit Lippel – Secretary
Judith Straub – Member at Large

BOARD MEMBERS ABSENT: None

MANAGEMENT REPRESENTATIVE: Clint Taylor, CMCA®, AMS®
Keystone Pacific Property Management, Inc.

ITEMS DISCUSSED IN EXECUTIVE SESSION – September 14, 2016

- The August 10, 2016 Executive Session minutes were approved.
- Delinquency actions were taken.
- Homeowner hearings were held.

GENERAL SESSION

CALL TO ORDER - The meeting was called to order by the Board President at 7:30 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA

I. HOMEOWNER FORUM – Seven (7) homeowners were present for open forum.

II. CONSENT CALENDAR

A motion was made, seconded and carried to approve the following items from the consent calendar without further discussion. (5/0)

- A. General Session Meeting Minutes**– **RESOLVED**, to ratify the action taken and approve the minutes from the August 10, 2016 General Session Board Meeting.
- B. Financial Statement** – **RESOLVED**, to ratify the action taken and accept the August 31, 2016 financial statement as submitted.
- C. Next Meeting Date** – **RESOLVED**, to ratify the action taken and accept the next meeting date as October 12, 2016 at 7:30 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA 92883.

III. UNFINISHED/NEW BUSINESS

A. Events Committee Report – Director Hook presented a verbal report to the membership. No further action was taken.

B. Delinquency Actions – Place Liens

APN #290-222-014 – A motion was made, seconded and carried to approve the filing of a lien on APN #290-222-014 for the collection of outstanding assessments and applicable charges. (5/0)

BUTTERFIELD ESTATES HOMEOWNERS ASSOCIATION
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SEPTEMBER 14, 2016
PAGE 2 OF 2

APN #290-211-010 – A motion was made, seconded and carried to approve the filing of a lien on APN #290-211-010 for the collection of outstanding assessments and applicable charges. (5/0)

APN #290-212-022 – A motion was made, seconded and carried to postpone the filing of a lien on APN #290-212-022 until the October 12, 2016 General Session meeting. (5/0)

APN #290-231-008 – A motion was made, seconded and carried to approve the filing of a lien on APN #290-231-008 for the collection of outstanding assessments and applicable charges. (5/0)

APN #290-200-010 – A motion was made, seconded and carried to postpone the filing of a lien on APN #290-200-010 until the October 12, 2016 General Session meeting. (5/0)

- C. Approval of Community Paint Schemes** – A motion was made, seconded and carried to approve the paint schemes presented by Director Hook and provided by Vista Paint.
- D. Rules and Regulations Discussion** – The Board discussed the Associations Rules and Regulations project. No further action was taken.
- E. Next Meeting Agenda Items** – The Board discussed items to be placed on the agenda for the October 12, 2016 Board of Directors meeting. No further action was taken.

IV. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:52 P.M.

ACCEPTED: P. Hook DATE: 10/12/16