

BUTTERFIELD ESTATES HOMEOWNERS ASSOCIATION  
GENERAL SESSION MEETING MINUTES  
NOVEMBER 9, 2016  
PAGE 1 OF 2

**BOARD MEMBERS PRESENT:** Paula Hook – President  
Margit Lippel – Secretary  
Chris Osuna – Treasurer  
Judith Straub – Member at Large

**BOARD MEMBERS ABSENT:** Dennis Gierman – Vice President

**MANAGEMENT REPRESENTATIVE:** Clint Taylor, CMCA®, AMS®  
Keystone Pacific Property Management, Inc.

**ITEMS DISCUSSED IN EXECUTIVE SESSION – NOVEMBER 9, 2016**

- The October 12, 2016 Executive Session minutes were approved.
- Delinquency actions were taken.
- Homeowner requests were reviewed.
- Homeowner hearings were held.

**GENERAL SESSION**

**CALL TO ORDER** - The meeting was called to order by the Board President at 7:30 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA

**I. HOMEOWNER FORUM** – Five (5) homeowners were present for open forum.

**II. CONSENT CALENDAR**

A motion was made, seconded and carried to approve the following items from the consent calendar without further discussion. (4/0)

- A. General Session Meeting Minutes – RESOLVED**, to ratify the action taken and approve the minutes from the October 12, 2016 General Session Board Meeting.
- B. Next Meeting Date – RESOLVED**, to ratify the action taken and accept the next meeting date as January 11, 2017 at 7:30 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA 92883.

**III. UNFINISHED/NEW BUSINESS**

**A. Events Committee Report** – Director Hook presented a verbal report to the membership. No further action was taken.

**B. Delinquency Actions – Place Liens**

**APN #290-211-032** – A motion was made, seconded and carried to postpone filing of a lien on APN #290-211-032. (4/0)

**APN #290-211-003** – A motion was made, seconded and carried to postpone the filing of a lien on APN #290-211-003. (4/0)

BUTTERFIELD ESTATES HOMEOWNERS ASSOCIATION  
GENERAL SESSION MEETING MINUTES  
NOVEMBER 9, 2016  
PAGE 2 OF 2

APN #290-211-014 – A motion was made, seconded and carried to postpone the filing of a lien on APN #290-211-014. (4/0)

APN #290-202-009 – A motion was made, seconded and carried to postpone the filing of a lien on APN #290-202-009. (4/0)

APN #290-230-004 – A motion was made, seconded and carried to postpone the filing of a lien on APN #290-230-004. (4/0)

APN #290-230-011 – A motion was made, seconded and carried to postpone the filing of a lien on APN #290-230-011. (4/0)

APN #290-202-021 – A motion was made, seconded and carried to postpone the filing of a lien on APN #290-202-021. (4/0)

APN #290-230-011 – A motion was made, seconded and carried to postpone the filing of a lien on APN #290-202-021. (4/0)

- C. **Street Sweeping Proposals** – A motion was made, seconded and carried to approve a one-time curb to curb sweeping for \$90.00 to see if it helps with the sweeping issues. (4/0)
- D. **Clubhouse Painting Proposals** – A motion was made, seconded and carried to approve the proposal submitted by Painting Unlimited in the amount of \$4,000.00 to paint the interior and exterior of the clubhouse. (4/0)
- E. **Next Meeting Agenda Items** – The Board discussed items to be placed on the agenda for the January 11, 2017 Board of Directors meeting. No further action was taken.

IV. **ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 9:48 P.M.

ACCEPTED: Paula Hook DATE: 1/11/17