

BUTTERFIELD ESTATES HOMEOWNERS ASSOCIATION  
GENERAL SESSION MEETING MINUTES  
JANUARY 11, 2017  
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**BOARD MEMBERS PRESENT:** Paula Hook – President  
Dennis Gierman – Vice President  
Margit Lippel – Secretary  
Judith Straub – Member at Large

**BOARD MEMBERS ABSENT:** Chris Osuna – Treasurer

**MANAGEMENT REPRESENTATIVE:** Clint Taylor, CMCA®, AMS®  
Keystone Pacific Property Management, LLC.

**ITEMS DISCUSSED IN EXECUTIVE SESSION – JANUARY 11, 2017**

- The November 9, 2016 Executive Session minutes were approved.
- Delinquency actions were taken.

**GENERAL SESSION**

**CALL TO ORDER** - The meeting was called to order by the Board President at 7:30 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA

**I. HOMEOWNER FORUM** – Six (6) homeowners were present for open forum.

**II. CONSENT CALENDAR**

A motion was made, seconded and carried to approve the following items from the consent calendar without further discussion. (4/0)

**A. General Session Meeting Minutes – RESOLVED**, to ratify the action taken and approve the minutes from the November 9, 2016 General Session Board Meeting.

**B. Next Meeting Date – RESOLVED**, to ratify the action taken and accept the next meeting date as February 8, 2017 at 7:30 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA 92883.

**III. UNFINISHED/NEW BUSINESS**

**A. Events Committee Report** – Director Hook presented a verbal report to the membership. No further action was taken.

**B. Delinquency Actions – Place Liens**

**APN #290-211-032** – A motion was made, seconded and carried to file a lien on APN #290-211-032 for the collection of outstanding assessments and applicable charges. (4/0)

**APN #290-222-022** – A motion was made, seconded and carried to postpone the filing of a lien on APN #290-222-022. (4/0)

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**APN #290-212-023** – A motion was made, seconded and carried to postpone the filing of a lien on APN #290-212-023. (4/0)

**APN #290-230-004** – A motion was made, seconded and carried to file a lien on APN #290-230-004 for the collection of outstanding assessments and applicable charges. (4/0)

**APN #290-230-011** – A motion was made, seconded and carried to file a lien on APN #290-230-011 for the collection of outstanding assessments and applicable charges. (4/0)

**APN #290-202-021** – A motion was made, seconded and carried to file a lien on APN #290-230-021 for the collection of outstanding assessments and applicable charges. (4/0)

**APN #290-200-020** – A motion was made, seconded and carried to postpone the filing of a lien on APN #290-200-020. (4/0)

- C. Rules and Regulations Discussion** – The Board discussed the ongoing rules and regulations project. No further action was taken.
- D. Next Meeting Agenda Items** – The Board discussed items to be placed on the agenda for the February 8, 2017 Board of Directors meeting. No further action was taken.

**IV. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 8:58 P.M.

ACCEPTED: Magrit Lopez DATE: 2-28-17