

BUTTERFIELD ESTATES HOMEOWNERS ASSOCIATION  
GENERAL SESSION MEETING MINUTES  
APRIL 25, 2017  
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**BOARD MEMBERS PRESENT:**

Paula Hook – President  
Dennis Gierman – Vice President  
Margit Lippel – Secretary  
Chris Osuna – Treasurer

**BOARD MEMBERS ABSENT:**

Judith Straub – Member at Large

**MANAGEMENT REPRESENTATIVE:**

Clint Taylor, CMCA®, AMS®  
Keystone Pacific Property Management, LLC

**ITEMS DISCUSSED IN EXECUTIVE SESSION – APRIL 25, 2017**

- The February 28, 2017 Executive Session minutes were approved.
- Delinquency actions was taken.
- Homeowner hearings were held.
- The Board approved foreclosure on APN #290-231-008.
- The Board reviewed and amended the draft Rules and Regulations

**GENERAL SESSION**

**CALL TO ORDER** - The meeting was called to order by the Board President at 7:30 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA

**I. HOMEOWNER FORUM** – Six (6) homeowners were present for open forum.

**II. CONSENT CALENDAR**

A motion was made, seconded and carried to approve the following items from the consent calendar without further discussion. (4/0)

**A. General Session Meeting Minutes– RESOLVED**, to ratify the action taken and approve the minutes from the February 28, 2017 General Session Board Meeting.

**B. Next Meeting Date – RESOLVED**, to ratify the action taken and accept the next meeting date as June 27, 2017 at 6:30 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA 92883.

**III. UNFINISHED/NEW BUSINESS**

**A. Events Committee Report** – Director Hook was not present to give a verbal report to the membership. No further action was taken.

**B. Delinquency Actions – Place Liens**

**APN #290-202-001** – A motion was made, seconded and carried to file a lien on APN #290-202-001 for the collection of outstanding assessments and applicable charges. (4/0)

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**APN #290-202-034** – A motion was made, seconded and carried to file a lien on APN #290-202-034 for the collection of outstanding assessments and applicable charges. **(4/0)**

**C. Approval of Draft Rules and Regulations Discussion** – A motion was made, seconded and carried to postpone the decision on the draft rules and regulations. **(4/0)**

**D. Next Meeting Agenda Items** – The Board discussed items to be placed on the agenda for the June 27, 2017 Board of Directors meeting. No further action was taken.

**IV. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 8:45 P.M.

ACCEPTED: Paula Hook DATE: 5/23/17