

BUTTERFIELD ESTATES HOMEOWNERS ASSOCIATION
GENERAL SESSION MEETING MINUTES
JUNE 27, 2017
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BOARD MEMBERS PRESENT: Paula Hook – President
Dennis Gierman – Vice President
Judith Straub – Member at Large
Margit Lippel – Secretary

BOARD MEMBERS ABSENT: Chris Osuna – Treasurer

MANAGEMENT REPRESENTATIVE: Clint Taylor, CMCA®, AMS®
Keystone Pacific Property Management, LLC

ITEMS DISCUSSED IN EXECUTIVE SESSION – JUNE 27, 2017

- The May 23, 2017 and May 9, 2017 Executive Session minutes were approved.
- Delinquency actions were taken.
- A Homeowner request was reviewed
- Homeowner hearings were held.

GENERAL SESSION

CALL TO ORDER - The meeting was called to order by the Board President at 7:30 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA

I. HOMEOWNER FORUM – Five (5) homeowners were present for open forum.

II. CONSENT CALENDAR

A motion was made, seconded and carried to approve the following items from the consent calendar without further discussion. (4/0)

- A. General Session Meeting Minutes– RESOLVED**, to ratify the action taken and approve the minutes from the May 23, 2017 General Session Board Meeting.
- B. Financial Statement – RESOLVED**, to ratify the action taken and accept the May 31, 2017 financial statement as submitted by Management.
- C. Next Meeting Date – RESOLVED**, to ratify the action taken and accept the next meeting date as July 25, 2017 at 6:30 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA 92883.

III. UNFINISHED/NEW BUSINESS

- A. Events Committee Report** – Director Hook was not present to give a verbal report to the membership. No further action was taken.
- B. Delinquency Actions – Place Liens**

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APN #290-231-021 – A motion was made, seconded and carried to approve filing a lien on APN #290-231-021 for the collection of outstanding assessments and applicable charges. (4/0)

C. **Clubhouse Replacement Windows Proposal** – A motion was made, seconded and carried to table the decision on replacing the clubhouse windows until the July 25, 2017 Board meeting. (4/0)

D. **Community Patrol Proposals** – A motion was made, seconded and carried to table the decision on switching the patrol company until the July 25, 2017 Board meeting. (4/0)

E. **Enhancement Proposal for Temescal Canyon** – A motion was made, seconded and carried to approve the proposal submitted by Bemus Landscape to enhance the slope located along Temescal Canyon for a cost not to exceed \$13,773.40. (4/0)

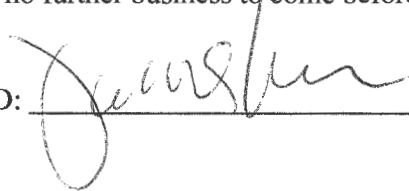
F. **New Pool Furniture** – A motion was made, seconded and carried to have Management purchase new pool furniture at a cost not to exceed \$2,500.00. (4/0)

G. **Next Meeting Agenda Items** – The Board discussed items to be placed on the agenda for the July 26, 2017 Board of Directors meeting. No further action was taken.

IV. **ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 9:18 P.M.

ACCEPTED: _____



DATE: _____

8-22-17