

BUTTERFIELD ESTATES HOMEOWNERS ASSOCIATION
GENERAL SESSION MEETING MINUTES
JUNE 27, 2017
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BOARD MEMBERS PRESENT: Paula Hook – President
Dennis Gierman – Vice President
Judith Straub – Member at Large
Margit Lippel – Secretary

BOARD MEMBERS ABSENT: Chris Osuna – Treasurer

MANAGEMENT REPRESENTATIVE: Clint Taylor, CMCA®, AMS®
Keystone Pacific Property Management, LLC

ITEMS DISCUSSED IN EXECUTIVE SESSION – JUNE 27, 2017

- The May 23, 2017 and May 9, 2017 Executive Session minutes were approved.
- Delinquency actions were taken.
- A Homeowner request was reviewed
- Homeowner hearings were held.

GENERAL SESSION

CALL TO ORDER - The meeting was called to order by the Board President at 7:30 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA

I. HOMEOWNER FORUM – Five (5) homeowners were present for open forum.

II. CONSENT CALENDAR

A motion was made, seconded and carried to approve the following items from the consent calendar without further discussion. (4/0)

- A. General Session Meeting Minutes– RESOLVED**, to ratify the action taken and approve the minutes from the May 23, 2017 General Session Board Meeting.
- B. Financial Statement – RESOLVED**, to ratify the action taken and accept the May 31, 2017 financial statement as submitted by Management.
- C. Next Meeting Date – RESOLVED**, to ratify the action taken and accept the next meeting date as July 25, 2017 at 6:30 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA 92883.

III. UNFINISHED/NEW BUSINESS

- A. Events Committee Report** – Director Hook was not present to give a verbal report to the membership. No further action was taken.
- B. Delinquency Actions – Place Liens**

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APN #290-231-021 – A motion was made, seconded and carried to approve filing a lien on APN #290-231-021 for the collection of outstanding assessments and applicable charges. (4/0)

C. Clubhouse Replacement Windows Proposal – A motion was made, seconded and carried to table the decision on replacing the clubhouse windows until the July 25, 2017 Board meeting. (4/0)

D. Community Patrol Proposals – A motion was made, seconded and carried to table the decision on switching the patrol company until the July 25, 2017 Board meeting. (4/0)

E. Enhancement Proposal for Temescal Canyon – A motion was made, seconded and carried to approve the proposal submitted by Bemus Landscape to enhance the slope located along Temescal Canyon for a cost not to exceed \$13,773.40. (4/0)

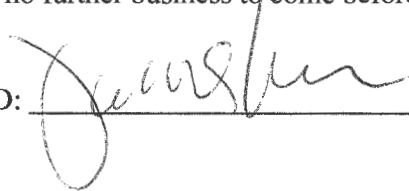
F. New Pool Furniture – A motion was made, seconded and carried to have Management purchase new pool furniture at a cost not to exceed \$2,500.00. (4/0)

G. Next Meeting Agenda Items – The Board discussed items to be placed on the agenda for the July 26, 2017 Board of Directors meeting. No further action was taken.

IV. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:18 P.M.

ACCEPTED: _____



DATE: _____

8-22-17