

BUTTERFIELD ESTATES HOMEOWNERS ASSOCIATION
GENERAL SESSION MEETING MINUTES
JULY 30, 2018
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BOARD MEMBERS PRESENT: Paula Hook – President
Dennis Gierman – Vice President
Margit Lippel – Secretary
Shannon Milliken – Member at Large

BOARD MEMBERS ABSENT: Chris Osuna – Treasurer

MANAGEMENT REPRESENTATIVES: Clint Taylor, CMCA®, AMS®
Marc Murano, CMCA®
Keystone Pacific Property Management, LLC

ITEMS DISCUSSED IN EXECUTIVE SESSION – JULY 30, 2018

- The May 22, 2018 Executive Session minutes were approved.
- The July 6, 2018 delinquency report was reviewed.
- Homeowner hearings were held.

GENERAL SESSION

CALL TO ORDER - The meeting was called to order by the Board President at 7:45 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA

I. HOMEOWNER FORUM – Seven (7) homeowners were present for open forum.

II. CONSENT CALENDAR

A motion was made, seconded and carried to approve the following items from the consent calendar without further discussion. Motion carried 4/0

- A. General Session Meeting Minutes – RESOLVED**, to ratify the action taken and approve the minutes from the May 22, 2018 General Session Board Meeting.
- B. Financial Statement – RESOLVED**, to ratify the action taken and accept the May 31, 2018 and June 30, 2018 financial statements as submitted by Management.
- C. Next Meeting Date – RESOLVED**, to ratify the action taken and accept the next meeting date as September 25, 2018 at 7:30 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA 92883.

III. UNFINISHED/NEW BUSINESS

A. Events Committee Report – No action was taken on this item.

B. Delinquency Action – Place Liens –

APN #290-210-021 – A motion was made, seconded and carried to postpone collection action on APN #290-210-021. Motion carried 4/0

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APN #290-202-027 – A motion was made, seconded and carried to postpone collection action on APN #290-202-027. Motion carried 4/0

APN #290-211-003 – A motion was made, seconded and carried to postpone collection action on APN #290-290-211-003. Motion carried 4/0

APN #290-200-016 – A motion was made, seconded and carried to postpone collection action on APN #290-290-200-016. Motion carried 4/0

APN #290-212-047 – A motion was made, seconded and carried to postpone collection action on APN #290-290-212-047. Motion carried 4/0

APN #290-210-018 – A motion was made, seconded and carried to postpone collection action on APN #290-290-210-018. Motion carried 4/0

C. Approval of Draft Enforcement Policy – A motion was made, seconded and carried to approve the draft Enforcement Policy to be mailed to the membership for a thirty (30) day comment period per Civil Code. Motion carried 4/0

D. Common Area Tree Trimming Discussion / Proposal – This item was tabled until the next regularly scheduled meeting.

E. Next Meeting Agenda Items – The Board discussed items to be placed on the agenda for the October 23, 2018 Board of Directors meeting. No further action was taken.

IV. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:51 P.M.

ACCEPTED: *Demi Seem* DATE: 10/24/18