

BUTTERFIELD ESTATES HOMEOWNERS ASSOCIATION
GENERAL SESSION MEETING MINUTES
MARCH 26, 2019
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BOARD MEMBERS PRESENT: Dennis Gierman – Vice President
Margit Lippel – Secretary
Shannon Milliken – Member at Large

BOARD MEMBERS ABSENT: Paula Hook – President
Chris Osuna – Treasurer

MANAGEMENT REPRESENTATIVE: Marc Murano, CMCA®
Keystone Pacific Property Management, LLC

ITEMS DISCUSSED IN EXECUTIVE SESSION – MARCH 26 2019

- The February 26, 2019 Executive Session minutes were approved.
- Homeowner Hearings – Appropriate actions were taken.
- Homeowner Requests – Appropriate actions were taken.
- Delinquency Report – Appropriate actions were taken.
- Legal Updates / Opinions / Potential Litigation / Civil Code Updates – No actions was required at this time.

GENERAL SESSION

CALL TO ORDER - The meeting was called to order by the Board Vice President at 7:44 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA

I. HOMEOWNER FORUM – Three (3) homeowners were present for open forum and topics of discussion included the next garage sale, unleashed dogs, and security company.

II. CONSENT CALENDAR

A motion was made, seconded and carried to approve the following items from the consent calendar without further discussion. Motion carried 3/0

A. Approval of Minutes – RESOLVED, to ratify the action taken and approve the minutes from the February 26, 2019 General Session Board Meeting.

B. Architectural Submittal Report – RESOLVED, to accept the Architectural Submittal Report showing all architectural applications submitted between 2/20/19 – 3/19/19.

C. Financial Statement – RESOLVED, to accept the February 28, 2019 financial statement, as submitted.

III. UNFINISHED/NEW BUSINESS

A. Delinquency Action – Place Liens

APN #290-220-019 – A motion was made, seconded and carried to postpone collection action on APN #290-220-019 until the next regularly scheduled meeting. Motion carried 3/0

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APN #290-212-031 – A motion was made, seconded and carried to postpone collection action on APN #290-212-031 until the next regularly scheduled meeting. Motion carried 3/0

APN #290-212-024 – A motion was made, seconded and carried to postpone collection action on APN #290-212-024 until the next regularly scheduled meeting. Motion carried 3/0

APN #290-223-019 – A motion was made, seconded and carried to postpone collection action on APN #290-223-019 until the next regularly scheduled meeting. Motion carried 3/0

B. 2019 Reserve Study Proposal – A motion was made, seconded and carried to approve the proposal submitted by Strategic Reserves to perform the 2019 reserve study for a total cost of \$849.00. Motion carried 3/0

C. Garage Sale Details – A motion was made, seconded and carried to approve the dates of May 31st, June 1st and June 2nd to organize a community-wide garage sale. Motion carried 3/0

D. Officer Removals / Appointments – A motion was made, seconded and carried to reseat the Officer positions as outline below. Motion carried 3/0

President: Margit Lippel (Term expires September 2019)

Vice President: VACANT

Secretary: Dennis Gierman (Term expires September 2019)

Treasurer: Shannon Milliken (Term expires September 2019)

Member-at-Large: Vacant

E. Next Meeting Date – The next regular meeting date is scheduled for Thursday, April 25, 2019 at 6:30 P.M. for Executive Session and 7:30 P.M. for General Session.

IV. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:39 P.M.

ACCEPTED: Dennis Gierman DATE: 4/25/19