

BUTTERFIELD ESTATES HOMEOWNERS ASSOCIATION
GENERAL SESSION MEETING MINUTES
FEBRUARY 26, 2020
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BOARD MEMBERS PRESENT:

Margit Lippel – President
Kristan Stacey-Graf – Vice President
Dennis Gierman – Secretary
Shannon Milliken – Treasurer

BOARD MEMBER ABSENT:

Gabriel Quihuiz – Member-at-Large

MANAGEMENT REPRESENTATIVE:

Marc Murano, CMCA®
Keystone Pacific Property Management, LLC

ITEMS DISCUSSED IN EXECUTIVE SESSION – FEBRUARY 26, 2020

- Vendor Meeting / Contract Negotiation – Paez Patrol – The Board met with Paez Patrol and appropriate actions were taken.
- The January 22, 2020 Executive Session minutes were approved.
- Delinquency Report – Appropriate actions were taken.
- Homeowner Hearings – Appropriate actions were taken.
- Homeowner Requests – Appropriate actions were taken.
- Legal Updates / Opinions / Potential Litigation / Civil Code Updates – No action was required at this time.

GENERAL SESSION

CALL TO ORDER - The meeting was called to order by the Board President at 7:36 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA

HOMEOWNER FORUM – Three (3) homeowners were present for open forum and topics of discussion included patrol, landscaping, and garage sale.

CONSENT CALENDAR

A motion was made, seconded and carried to approve the following items from the consent calendar without further discussion. Motion carried unanimously

- A. Approval of Minutes – RESOLVED**, to ratify the action taken and approve the minutes from the January 22, 2020 General Session Board Meeting
- B. Architectural Submittal Report – RESOLVED**, to accept the Architectural Submittal Report showing all architectural applications submitted between 1/14/2020 – 2/19/2020.
- C. Delinquency Report – RESOLVED**, to approve the recording of liens which the balance reaches at least \$500.00 on APN #290-202-021, APN #290-210-015, APN #290-202-006, APN #290-223-013, APN #290-212-042, and APN #290-220-019 for the collection of all delinquent assessments and applicable charges.
- E. Financial Statement – RESOLVED**, to accept and acknowledge copies of the December 31, 2019 and January 31, 2020 financial statements, as well as, associated Board correspondence in accordance with AB 2912, as submitted.

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UNFINISHED/NEW BUSINESS

The following items were pulled from the Consent Calendar for further discussion and separate votes:

- C. Camera Installation and Recording Policy** – This item was tabled until management can revise and update the policy to fit the circumstances of the Association better.

- A. Controlled Access Proposals** – This item was tabled until the next regularly scheduled meeting. Management will be obtaining details regarding the monthly fees associated with each proposal.

- B. Landscape Proposals** – A motion was made, seconded and carried to approve proposals and subsequent invoices for payment submitted by Bemus Landscape as outline below for a total cost of \$4,106.30. Motion carried unanimously

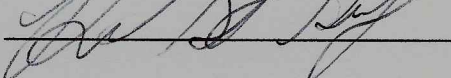
Vendor	Description	Cost
Bemus Landscape	Install 5 Strelitzia and 45, 5 gal. Carissa and mulch to fill in bare areas at the Maitri trail entrance	\$2,691.88
Bemus Landscape	Remove mulch, install clean soil, prepare soil by removing surface roots, and overseed turf area in the park where ash tree was	\$1,414.42

- C. Common Area Maintenance / Handyman Discussion** – No action was required on this item.

- D. Next Meeting Date** – The next regular meeting date is scheduled for Wednesday, March 25, 2020 at 6:30 P.M. for Executive Session and 7:30 P.M. for General Session.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:26 P.M.

ACCEPTED:  DATE: 4-15-2020