

March 2017

BUTTERFIELD HOMEOWNERS ASSOCIATION

www.butterfieldstates.com

Professionally Managed by Keystone Pacific Property Management, LLC - 16775 Von Karman, Ste. 100, Irvine, CA 92606

COMPLIANCE LETTERS

If you ever receive a courtesy letter to call your attention to a certain Butterfield compliance issue, please make sure you call Management to inform us that you are addressing the issue and/or need more time to resolve the matter. This way, we avoid pursuing further compliance action. Please remember, Management is here to help and works at the sole discretion of the Board of Directors.

YARD SALE ANNOUNCEMENT

HERE ARE THE DATES OF THE YEAR SALES FOR 2017.

We need 2 volunteers to help with getting this ready each time. Please contact us if you can volunteer your time. Call or Text - 949-973-8708 to volunteer or if you have any questions regarding the sale. **June 2nd, 3rd, & 4th , September 29th, & 30th and October 1st.**

RESIDENT CONCERNS

If you are new homeowner and need information regarding the Rules and Regulations here at Butterfield, please feel free to contact Clint Taylor, our Keystone Pacific Property Management representative (he is listed in this newsletter each month). For your convenience Management has put a copy of the community Rules and Regulations and each months newsletter on our community website www.butterfieldstates.com. If you have a new neighbor that is a renter, please let them know that the newsletter goes to the homeowner, not the tenant. However homeowners, your tenant is responsible to follow **ALL** the rules here at Butterfield and it's your responsibility to make sure your tenant has a copy of the Rules and Regulations. It is also important that you share the newsletter with your tenant as they are the ones living in our community. By not providing your tenants a copy of the newsletter they are missing important information, like the "Pool Code", important events and emergency information.



BOARD OF DIRECTORS:

President: Paula Hook
Vice President: Dennis Gierman
Secretary: Margit Lippel
Treasurer: Chris Osuna
Member at Large: Judith Straub

The final agenda will be posted at pool area bulletin board. You may also obtain a copy of the agenda by contacting management at 949-838-3291

Next Board Meeting:

March 8, 2017 at the Community Clubhouse @ 7:30 p.m.

IMPORTANT NUMBERS:

ASSOCIATION MANAGER:

Clint Taylor

Phone: 949-838-3291

Emergency After Hours:
949-833-2600

Fax: 949-833-0919

ctaylor@keystonepacific.com

Pool Code: 3251

COMMON AREA ISSUES:

Jessica Loera

Phone: 949-838-3254

jloera@keystonepacific.com

BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: 949-833-2600

customercare@keystonepacific.com

INSURANCE BROKER:

Berg Insurance Agency

3651 Birtcher Dr, Lake Forest, CA 92630 (949) 830-4590

ARCHITECTURAL DESK:

Please submit your Architectural Applications to:

architectural@keystonepacific.com

MARCH 2017 REMINDERS

Please make sure you are watching your speed while driving through the community, we want to ensure our streets are safe for our kids.

For after-hours association maintenance issues, please call 949-833-2600 to be connected with the emergency service line.

Please call 9-1-1 for life-threatening emergencies.

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VISIT

www.butterfieldestates.com!

Log onto the community website to:

- Submit maintenance requests, address changes
- Get the latest community news & updates
- Obtain minutes, newsletters, policies, forms
- Access your account online
- Pay your HOA bill online
- See approved paint schemes

Should you have problem logging onto the community website, please call Customer Service at 949-833-2600.



AESTHETICS OF THE COMMUNITY/PAINTING YOUR HOME

Living in a planned community requires all homeowners to maintain their home. Management has noted during recent inspections that paint is faded on shutters, front doors, garage doors, side gates and wood trims. Homeowners should take the necessary steps to ensure their home is well maintained. If a homeowner is repainting their home, an architectural application is required. Homeowners must submit an Architectural Application and receive written approval prior to beginning a project. The Association has pre-approved paint schemes to help members with the process. You should repaint anything that looks chipped, weather-beaten or faded. This will help preserve not only the look of your home, but the entire community as well. Please take a moment to inspect your home to ascertain what needs to be painted. Homes that remain unpainted will be sent violation notices and may be called to hearing or assessed fines.

DAYLIGHT SAVINGS TIME

Just a friendly reminder that it's time to Spring forward. Daylight Savings Time will start on Sunday, March 12, 2017, at 2:00 a.m.

SPEEDING THROUGH COMMUNITY

Please remember that speed must be controlled when entering and exiting the community as well as when you drive through the streets. Many homeowners have contacted Management to express their concerns about reckless drivers in the community and requesting that stop signs be placed throughout the property. The Board would like all homeowners to know that they are trying to work with the city to have additional stop signs installed on needed streets. As you know, there are many children that play around the community during this time. No one wants to see an unfortunate disaster concerning a child or a family's beloved pet. Please watch your speed at all times and don't forget to remind your guests to do the same too!