

SEPTEMBER 2017

BUTTERFIELD HOMEOWNERS ASSOCIATION

www.butterfieldstates.com

Professionally Managed by Keystone Pacific Property Management, LLC - 16775 Von Karman, Ste. 100, Irvine, CA 92606

TRASH CAN AND CURBSIDE JUNK REMINDER!

Trash cans cannot be put onto the street more than 12 hours prior to the pick up date. Likewise, please remember to take your empty trash cans into your backyard or garage and out of view of the common area no more than 12 hours after pickup. Please do your part and help keep the community as beautiful as possible. Please remember that it is the responsibility of the resident to contact waste management for large item pickups. Should the HOA have to have the item removed the homeowner will be subject to monetary penalties.

NEW POOL CODE

Please be aware that the new pool code is 2735!

QUIETING YOUR DOGS

Dogs can be quite loud when they are barking and with such close proximity to your neighbors, this can become a nuisance. Please make sure you are taking the steps needed to quiet your dog and always remember to pick up after your pets, its not just a rule it's the law!

WHO IS RESPONSIBLE FOR THE FENCE I SHARE WITH MY NEIGHBOR?

California Civil Code Section 4775 obligates each owner within a common interest development to properly maintain their separate interest. Here that includes the entire Lot and all improvements thereon (including the fence if it is located on a Lot). If a fence separates two lots both owners share the sole responsibility to have the fence repaired and or replaced.

CAN I REPLACE MY HOME IN BUTTERFIELD ESTATES?

The answer is YES! An owner may apply to the Architectural Review Committee for permission to move an older in place unit onto an approved foundation within the subdivision and said unit may be moved subject to it being upgraded to the minimum criteria stated CC&R's and subject to the review of the full Architectural Review Committee.

BOARD OF DIRECTORS:

President: Paula Hook

Vice President: Dennis Gierman

Secretary: Margit Lippel

Treasurer: Chris Osuna

Member at Large: Judith Straub

The final agenda will be posted at pool area bulletin board. You may also obtain a copy of the agenda by contacting management at 949-838-3291

Next Board Meeting:

September 26, 2017 at the Community Clubhouse @ 7:30 p.m.

IMPORTANT NUMBERS:

ASSOCIATION MANAGER:

Clint Taylor

Phone: 949-838-3291

ctaylor@keystonepacific.com

Emergency After Hours:

949-833-2600

Fax: 949-833-0919

COMMON AREA ISSUES:

Hannah Rangel

hrangel@keystonepacific.com

Phone: 949-838-3254

BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: 949-833-2600

customercare@keystonepacific.com

INSURANCE BROKER:

Berg Insurance Agency

3651 Birtcher Dr, Lake Forest, CA

92630 (949) 830-4590

ARCHITECTURAL DESK:

Please submit your Architectural Applications to:

architectural@keystonepacific.com

SEPTEMBER 2017 REMINDERS

Please make sure you are watching your speed while driving through the community, we want to ensure our streets are safe for our kids.

For after-hours association maintenance issues, please call 949-833-2600 to be connected with the emergency service line.

Please call 9-1-1 for life-threatening emergencies.

Next Board Meeting- September 26, 2017 at the Community Clubhouse @ 7:30 p.m.

VISIT www.butterfieldestates.com!

Log onto the community website to:

- Submit maintenance requests and address changes
- Get the latest community news & updates
- Obtain minutes, newsletters, policies and forms
- Access your account online
- Pay your HOA bill online

Should you have problem logging onto the community website, please call Customer Service at 949-833-2600.



GARAGEDOORS

Garage doors shall be kept closed except when a vehicle is entering or leaving the garage, or when a resident is working in the garage, not to exceed four hours per day. Garage doors may be left open to a height of up to two (2) feet to ventilate heat from the garage during very hot weather.

ARE YOU DELINQUENT?

The Board and Management would like to remind all members of the Association that not paying your monthly assessments can result in severe monetary penalties including, but not limited to, the Association foreclosing on your property. If you are delinquent please don't ignore it! The Board is willing to work with homeowners that have fallen behind on their assessments.

NOISE LEVELS AND NUISANCES

Everyone is encouraged to respect the right of homeowners to live in a peaceful and quiet environment. For reasons of community respect, please lower noise volume and keep it to a minimum during the hours of 11:00 p.m. until 7:00 a.m., when most residents will be sleeping. Nuisances may include, but are not limited to, offensive odors (e.g., tobacco products, cleaning supplies, and bug spray), noises, taking photographs and pictures of others without permission, bright lighting, or any noxious trade or activity. Residents are asked to respect the right of others, and to not allow any nuisance, which would be offensive or detrimental to any other property or resident.

WHO YOU GOING TO CALL?

Just a reminder for residents that if you have an issue in the community please call Keystone Pacific Property Management. Board members cannot resolve resident problems and will direct you to contact Management.



Butterfield Estates Homeowners Association
Owner Notice Disclosure (Civil Code section 4041)

California law requires Owners in a community association to provide the following information to the association on an annual basis. If the below contact information has changed, please fill out and return this form to the address below no later than October 31st.

Owner Name: _____

Property Address: _____

*ITEMS 1-6 NEED TO BE COMPLETED. IF NOT APPLICABLE, PLEASE INDICATE N/A

1. Address or Addresses to which notices from the association are to be delivered:

Four horizontal lines for address input.

2. Any alternate or secondary address to which notices from the association are to be delivered:

Three horizontal lines for alternate address input.

3. The name and address of your legal representative, if any, including any person with power of attorney or other person who can be contacted in the event of your extended absence from your property:

Three horizontal lines for legal representative information.

4. Your property is (please check one): [] Owner occupied [] Rented out

If your property is rented out, please provide the following information:

Name of Tenant(s): _____

Phone Number: _____

Email Address: _____

5. Is your property developed but vacant (please check one)? [] Yes [] No

6. Is your property undeveloped land? [] Yes [] No

Please return this form to:
Butterfield Estates Homeowners Association
c/o Keystone Pacific Property Management, LLC
16775 Von Karman Ave, Suite 100
Irvine, CA 92606