

APRIL 2019

# BUTTERFIELD HOMEOWNERS ASSOCIATION

[www.butterfieldestates.com](http://www.butterfieldestates.com)

*Professionally Managed by Keystone Pacific Property Management, LLC - 41593 Winchester Road, Suite 113, Temecula, CA. 92590*

## COMMITTEE POSITIONS

If you have any interest in volunteering your time on a Butterfield Estates committee of the Board, please send your contact information to Management at [mmurano@keystonepacific.com](mailto:mmurano@keystonepacific.com). The Board is looking to fill positions on Architectural, Landscape and Events Committees at the April meeting. Committee members need not be homeowners!



## MANAGEMENT COMPLIANCE LETTERS

If you ever receive a courtesy letter to call your attention to a certain Butterfield compliance issue, please make sure you call Management to inform us that you are addressing the issue and/or need more time to resolve the matter. This way, we avoid pursuing further compliance action. Please remember, Management is here to help and works at the sole discretion of the Board of Directors.

## WEEDS & FRONT YARD MAINTENANCE

All homeowners are responsible for the maintenance of their front yard landscaping all the way to the street curb in front of their home. Corner lot homeowners are also responsible for side yard maintenance all the way to the side yard curb. Homeowner landscape maintenance responsibilities include maintaining the parkway trees and keeping your front yard grass and planters free from weeds. If a tree is leaning due to wind, please be certain to have the tree straightened so that the tree(s) in front of your home grow properly and add long term value and ambiance to your neighborhood.

## IRRIGATION MAINTENANCE

All homeowners please check your irrigation to make sure there are no leaks or breaks. It has been reported that there are some irrigation breaks that is causing a lot of water run off. Thank you for your attention to this matter.

### BOARD OF DIRECTORS:

**President: Paula Hook**  
**Vice President: Dennis Gierman**  
**Secretary: Margit Lippel**  
**Treasurer: Shannon Milliken**  
**Member at Large: Chris Osuna**

*The final agenda will be posted at pool area bulletin board. You may also obtain a copy of the agenda by contacting management at:*

951-491-7749

### Next Board Meeting:

**April 23, 2019** at the Community Clubhouse @ 7:30 p.m.

### IMPORTANT NUMBERS:

**ASSOCIATION MANAGER:**  
**Marc Murano**  
Phone: 951-491-7749  
[mmurano@keystonepacific.com](mailto:mmurano@keystonepacific.com)

*Emergency After Hours:*  
**949-833-2600**

### COMMON AREA ISSUES:

**Danica Petroff**  
[dpetroff@keystonepacific.com](mailto:dpetroff@keystonepacific.com)  
Phone: 951-491-7363

### BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: 949-833-2600  
[customercare@keystonepacific.com](mailto:customercare@keystonepacific.com)

### INSURANCE BROKER:

Berg Insurance Agency  
3651 Birtcher Dr, Lake Forest, CA  
92630 (949) 830-4590

### ARCHITECTURAL DESK:

Please submit your Architectural Applications to:  
[architectural@keystonepacific.com](mailto:architectural@keystonepacific.com)

## APRIL 2019 REMINDERS

- For after-hours association maintenance issues, please call 949-833-2600 to be connected with the emergency service line.
- Please call 9-1-1 for life-threatening emergencies.
- Next Board Meeting- April 23, 2019 at the Community Clubhouse @ 7:30 p.m.



### ARE YOU DELINQUENT?

The Board and Management would like to remind all members of the Association that not paying your monthly assessments can result in severe monetary penalties including, but not limited to, the Association foreclosing on your property. If you are delinquent please don't ignore it! The Board is willing to work with homeowners that have fallen behind on their assessments.

### QUIETING YOUR DOGS

Dogs can be quite loud when they are barking and with such close proximity to your neighbors, this can become a nuisance. Please make sure you are taking the steps needed to quiet your dog and always remember to pick up after your pets, its not just a rule it's the law!

### TRASH CAN REMINDER!

Trash cans cannot be put onto the street more than 12 hours prior to the pick up date. Likewise, please remember to take your empty trash cans into your backyard or garage and out of view of the common area no more than 12 hours after pickup.



### PARKING REMINDER

Driveways and Carports may not be used for storage at any time. Parking off paved areas is strictly prohibited in the community. The Association will be working with Code Enforcement to remove the stored vehicles in the community in the coming months. If you have a stored vehicle on your street please contact Code Enforcement at (951) 776-3233 .

### PAYMENT UPDATE:

To avoid any delays in processing your assessment payments, please update your records.

Your new 10 digit account number can be found in your billing statement. The new payment address will be:

**File 1958, 1801 W. Olympic Blvd. Pasadena, CA 91199-1958.**

If you have any questions or concerns, please call 949-833-2600.

### BUTTEFIELD ESTATES SECURITY!

Butterfield Estates through its Board of Directors has officially contracted with Nordic Security Services to perform daily and nightly patrols through the community. If you see anybody in the pool area after hours or entering without a key (i.e. jumping the fence) please contact Nordic 24 hour dispatch service immediately at:

**1-800-883-3880**

