

July 2020

# BUTTERFIELD ESTATES

www.butterfieldestates.com

## Keystone Offering Curbside Pick-up for Key Fobs & Transponders!

### Before heading over to our office:

Fill out the request form, turn it in to your Associate Community Manager, and make an appointment for Curbside Pick-up.

### At your appointment:

Look for a parking space near the front of our office marked with the Curbside Pick-up Sign. After you've parked, call the number on the sign and let us know you've arrived. Your Associate Community Manager will come out shortly with your new key fob or transponder.

### Staying Safe

We're focused on keeping our customers and team members safe by using social distancing, wearing masks and gloves, and performing temperature checks.

### Questions?

Give us a call at (949) 833-2600!

## AESTHETICS OF THE COMMUNITY: PAINTING YOUR HOME

Living in a planned community requires all homeowners to maintain their home. Management has noted during recent inspections that paint is faded on shutters, front doors, garage doors, side gates and wood trims. Homeowners should take the necessary steps to ensure their home is well maintained. If a homeowner is repainting their home, an architectural application is required. Homeowners must submit an Architectural Application and receive written approval prior to beginning a project. The Association has pre-approved paint schemes to help members with the process. You should repaint anything that looks chipped, weather-beaten or faded. This will help preserve not only the look of your home, but the entire community as well. Please take a moment to inspect your home to ascertain what needs to be painted. Homes that remain unpainted will be sent violation notices and may be called to hearing or assessed fines.

## WEEDS & FRONT YARD MAINTENANCE

All homeowners are responsible for the maintenance of their front yard landscaping all the way to the street curb in front of their home. Corner lot homeowners are also responsible for side yard maintenance all the way to the side yard curb. Homeowner landscape maintenance responsibilities include maintaining the parkway trees and keeping your front yard grass and planters free from weeds. If a tree is leaning due to wind, please be certain to have the tree straightened so that the tree(s) in front of your home grow properly and add long term value and ambiance to your neighborhood.

## POOL AND COMMON AREA CLOSURES

Please be advised that the Butterfield Estates Homeowners' Association pool area and clubhouse are closed due to COVID-19 state and county guidelines until further notice.

People can still go outside to exercise as long as they practice social distancing (stay six-feet apart from others), however, fitness centers, exercise gyms, recreational centers, tennis clubs, golf courses, and public/private shared pools are not allowed to operate.



### BOARD OF DIRECTORS:

**President:** Margit Lippel  
**Vice-President:** Kristan Stacey-Graf  
**Treasurer:** Dennis Gierman  
**Secretary:** Shannon Milliken  
**Member-at-Large:** Gabriel Quihuiz

### NEXT BOARD MEETING:

**Wednesday, July 22, 2020**  
7:30 P.M.

Location TBD due to COVID-19

*The final agenda will be posted at Clubhouse Bulletin Board. You may also obtain a copy of the agenda by contacting management at (951) 491-6866.*

### IMPORTANT NUMBERS:

#### ASSOCIATION MANAGER:

**Marc Murano**  
Phone: (951) 491-7749  
**Emergency After Hours: (949) 833.2600**  
Fax: (951) 346.4129  
mmurano@keystonepacific.com

#### COMMON AREA ISSUES:

**Danica Petroff**  
Phone: (951) 491-7363  
dpetroff@keystonepacific.com

#### BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: (949) 833.2600  
customer@keystonepacific.com

#### ARCHITECTURAL DESK:

Phone: (949) 838.3239  
architectural@keystonepacific.com

#### INSURANCE BROKER:

Berg Insurance Agency  
3651 Birtcher Dr, Lake Forest, CA 92630  
(949) 830-4590

#### CLUBHOUSE RESERVATIONS:

**Danica Petroff**  
Phone: (951) 491-7363  
dpetroff@keystonepacific.com

#### POOL KEYS:

**Danica Petroff**  
Phone: (951) 491-7363  
dpetroff@keystonepacific.com

Managed by Keystone  
41593 Winchester Road, Suite 113  
Temecula, CA 92590

## July 2020 REMINDERS

- Keystone is Closed for Independence Day (observed) - Friday, July 3rd
- For after-hours association maintenance issues, please call (949) 833.2600 to be connected with the emergency service line. Please call 9-1-1 for life-threatening emergencies.
- Trash Pick-Up Day - Tuesday  
Please remove trash cans from the common areas after this day.
- Wednesday, July 22, 2020 - Board Meeting @ 7:30 P.M.  
Location: TBD due to COVID-19
- Pool Gate Code: 6275 (do not give to non-residents)
- 24-Hour Patrol Dispatch: **1-833-389-0118**

### HOMEOWNER ASSESSMENT CHANGE

Effective immediately, the payment address for assessments has changed to:

PO BOX 513380  
Los Angeles, CA 90051-3380



### TRASH CAN REMINDER

Trash cans cannot be put onto the street more than 12 hours prior to the pick up date. Likewise, please remember to take your empty trash cans into your backyard or garage and out of view of the common area no more than 12 hours after pickup.



### PARKING RULES REMINDER

Please be reminded of the extensive Rules and Regulations for Butterfield Estates Homeowners' Association regarding parking and garage usage. A couple of the Rules that the Board and Management have been repeatedly violation are:

- Each Homeowner to at all times ensure that the Homeowner's garage accommodates the number of Authorized Vehicles for which the garage was originally constructed (e.g. if you home has a 2-car garage, you are required to ensure that the garage has space to park at least two (2) Authorized Vehicles). Homeowners are required to utilize their garage or driveway for vehicle parking before they are permitted to park on the street.
- No vehicle of any type may be stored on the Association's streets or common area parking spaces. A vehicle parked on the streets or common area parking spaces in excess of ninety-six (96) hours will be considered stored and may be towed at the vehicle owner's expense.
- Prohibited Vehicles include: commercial type vehicles (unless it is within a garage), (e.g. stake bed trucks, tank trucks, dump trucks, step vans, concrete trucks, limousines and pic-up trucks of more than one ton), buses or vans designed to accommodate more than ten (10) people, vehicles having more than two (2) axles, inoperable vehicles or parts of vehicles, aircraft, any vehicle or vehicular equipment deemed a nuisance by the Board, dilapidated, dismantled or wrecked vehicles, any vehicle which is under repair, motorhomes, boats, trailers and recreational vehicles, any other vehicle not classified as and Authorized Vehicle.

### COMMUNITY DRIVING

There have been a recent increase in reports to management of fast driving in the community. With the shorter daylight hours and more residents out for early morning and evening walks it is imperative that residents drive safely, especially on Stageline and Maitri. Please take extra caution and drive at safe speeds in Butterfield Estates.



### REMINDER FOR PET OWNERS

As a friendly reminder for dog owners, please remember to keep your pets on a leash at all times and carry a bag with you so that you can pick up after them on your walks. Thank you.

Dogs can be quite loud when they are barking and with such close proximity to your neighbors, this can become a nuisance. Please make sure you are taking the steps needed to quiet your dog and always remember to pick up after your pets, its not just a rule, it's the law!

