

January 2021

Butterfield Estates

www.ButterfieldEstates.com



Meet Your New Board Of Directors

Margit Lippel – President
Gabriel Quihuiz – Vice President
Shannon Milliken – Treasurer
Dennis Gierman – Secretary
Denise Bomhoff – Director at Large

CHRISTMAS TREE REMOVAL

During the time from approximately December 28th, 2020 through January 11th, 2021, Christmas trees will be picked up by Waste Management.

Please be mindful of the following guidelines to ensure proper pick up:

- Please place your tree next to your trash bins on trash collection day.
- Any tree that is over 6 feet will need to be cut in half for proper pick up.
- All decorations on the tree must be removed before pick up, as well as the tree stand.
- Should you need your tree picked up beyond January 11th, please contact Waste Management to schedule a bulky item pickup.

HOLIDAY DECORATIONS

Please make sure to remove all holiday decorations by January 10, 2021.

PICKING UP AFTER PETS

Just a reminder to please pick up after your pet as a courtesy to your neighbors. Be courteous and always keep your dog on its leash and carry a baggie with you at all times to pick up after your animal.

SLOW DOWN

Mindful driving should be everyone's concern with more children and families at home during these trying times. United Security Services dispatchers are available 24/7 for any parking or safety concerns (800) 505-1234, Extension 1.



BOARD OF DIRECTORS:

President: Margit Lippel
Vice-President: Gabriel Quihuiz
Treasurer: Shannon Milliken
Secretary: Dennis Gierman
Member-at-Large: Denise Bomhoff



NEXT BOARD MEETING:

Wednesday, January 27, 2021
6:30 p.m. via Zoom Teleconference Call

The final agenda will be posted at the Clubhouse. You may also obtain a copy of the agenda by contacting management at (951) 491-7749

IMPORTANT NUMBERS:

ASSOCIATION MANAGER:

Deborah Mines
Phone: (951) 491-7749
Emergency After Hours: (949) 833.2600
Fax: (951) 346.4129
dmines@keystonepacific.com

COMMON AREA ISSUES:

Danica Petroff
Phone: (951) 491-7363
dpetroff@keystonepacific.com

BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: (949) 833.2600
customer@keystonepacific.com

ARCHITECTURAL DESK:

Phone: (949) 838.3239
architectural@keystonepacific.com

INSURANCE BROKER:

Berg Insurance / (949) 830-4590

CLUBHOUSE RESERVATIONS:

Contact Management

POOL /TENNIS COURT KEYS:

Contact Management

Managed by Keystone
41593 Winchester Road, Suite 113
Temecula, CA 92590

January 2021 REMINDERS

- Keystone is Closed in Observance of New Year's - Friday, January 1st

For after-hours association maintenance issues, please call (949) 833.2600 to be connected with the emergency service line. Please call 9-1-1 for life-threatening emergencies.

Trash Pick-Up Day - Monday
Please remove trash cans from the common areas after this day.

Security Patrol - United Security Services (800) 505-1234 x1

Next Board Meeting Via Zoom Teleconference Call
Wednesday, January 27, 2021 @ 7:30 p.m.

HOMEOWNER ASSESSMENT CHANGE

Effective immediately, the payment address for assessments has changed to:

PO BOX 513380
Los Angeles, CA 90051-3380



Why are HOA Assessments important?

Your homeowners association is a non-profit mutual benefit corporation, of which you are a member. The common areas in your community are the assets that this corporation (your HOA) is responsible for managing. Therefore, your assessments directly support the programs and services that preserve the property values of the homes in your community. As a non-profit mutual benefit corporation with a volunteer board of directors, none of the members on your community's board receive compensation for their service—all of the membership assessments are funneled back into amenities and services that protect your home's equity.

Where do HOA assessments go?

There are two parts to your HOA's annual budget: operations and reserves. Both play a critical role in preserving your home's value. Operations are the monthly expenses that fund the daily operations of the association and includes things like the landscaping contract and materials, insurance fees, administrative costs, management company services, utilities and legal fees. Reserve funding is typically a very large part of what comprises your monthly assessments. Reserves represent the long-term savings plan that your HOA uses to proactively cover major repairs and replacements of common area components. Because your board has a fiduciary responsibility to manage your funds and property, setting reserves is an important part of responsible planning and maintenance. Reserve covers replacement of most of your HOA's major maintenance components, including major replacement of the irrigation system such pumps, irrigation controllers, electrical meters as well as resurfacing of the pool, decks, walkways and tennis courts.

What are my options if I am struggling to pay my assessments?

COVID-19 has had a huge effect on our daily lives including many people's income. The Board of Directors must balance their compassion for their fellow neighbors with their fiduciary obligation to protect the financial well-being of the association. The association must be able to maintain cash flow to pay utility bills, insurance, landscape maintenance costs and other expenses necessary to protect property values and provide for a safe community. Therefore, associations are typically unable to waive all or even some of the monthly assessment. That being said, the Board does have some options to help homeowners. These options include waiving late fees and interest, limiting foreclosure actions, and helping members by working out payment plans in the event they cannot pay their assessments. If you want more information, please feel free to contact us to learn more!