

Butterfield Estates Homeowners Association  
**MEETING OF THE BOARD OF DIRECTORS**  
**General Session**  
March 5, 2015

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**NOTICE OF MEETING**

The General Session meeting of the Butterfield Estates Homeowners Association Board of Directors was held on Thursday March 5, 2015, at the Butterfield Estates Clubhouse, located at 24599 Maitri Road, Corona, CA, 92883.

**CALL TO ORDER**

The meeting was called to order at 7:30 p.m.

**PRESENT**

Directors Present: Paula Hook, Prisedent  
Dennis Gierman, Vice President  
Bill Nicola, Treasurer  
Vanessa Lepe, Secretary

Directors Absent: Bryce Egelin, Member at Large

Representing PCM: Clint Taylor CMCA®, AMS®  
Community Manager

Others Present: Seven (7) Homeowners

**MINUTES**

**February 5, 2015 General Session**

The Board reviewed the minutes of the February 5, 2015 General Session Board Meeting. Upon a **motion** duly made and seconded, the Board resolved to approve the minutes as presented. Motion carried unanimously.

**February 5, 2015 Executive Session**

The Board reviewed the minutes of the February 5, 2015 Executive Session Board Meeting. Upon a **motion** duly made and seconded, the Board resolved to approve the minutes as presented. Motion carried unanimously.

**FINANCIALS**

**February 2015**

The Board reviewed the February 2015 financial statements submitted by Management. Upon a **motion** duly made and seconded, the Board resolved to accept the February financial statements as submitted. Motion carried unanimously.

**NEW BUSINESS**

**Hospitality Committee Report**

Director Lepe presented a verbal report on the ongoing activities in the community. No action was taken.

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**Revised Bathroom Work**                   The Board reviewed all proposals submitted for the community bathroom remodel. Upon a **motion** duly made and seconded, the Board resolved to approve the proposal from MCC Construction in the amount of \$16,500.00. Motion carried unanimously.

**Resolution to Record Liens:  
8120269-5, 8120095-4, 8120149-8  
and 8120192-8**                   The Board reviewed a resolution to record liens on the following account numbers: **8120269-5, 8120095-4, 8120149-8 and 8120192-8** for continued delinquent assessments. Upon a **motion** duly made and seconded, The Board resolved to file liens on account numbers **8120269-5, 8120095-4, 8120149-8 and 8120192-8**. Motion carried unanimously.

**Community Flag Pole**                   The Board discussed the installation of a community flag pole. Management will contact MCC construction to provide a proposal for the Board to review at the next meeting.

**OPEN FORUM**                               -Community Events  
  -Security  
  -Community Parking Lot

**EXECUTIVE SESSION**                   Items discussed in the Executive Session meeting, preceding this General Session meeting, included: Member discipline and delinquency/collection matters.

**NEXT MEETING**                        The next General Session Meeting of the Board of Directors is scheduled for **April 22, 2015 at 7:30 p.m.**

**ADJOURN**                                 There being no further business to come before the Board at this time; the meeting was adjourned at 8:55 p.m.

**ATTEST:**

Signature	Date
Signature	Date